



**DOWNTOWN PARKING AUTHORITY
114 North Main Street
Memphis, Tennessee**

**March 21, 2018
4:00 PM**

BOARD MEMBERS PRESENT: Mr. Odell Horton, Ms. Shanea McKinney, Mr. Brandon Bryant and Mr. Wayne West

BOARD MEMBERS NOT PRESENT: Mr. Alvin Crook, Mr. John Golwen and Ms. Shara Goldin

DMC STAFF PRESENT: Ms. Jennifer Oswald, Mr. Jaske Goff, Ms. Christine Taylor, Mr. Brett Roler, Mr. Clint Burke and Ms. Debra Streeter

GUESTS PRESENT: Mr. James Stokes

Chairman Horton determined that a quorum was present and called the meeting to order at 4:02 PM.

Chairman Horton called for agenda item II: Approval of Minutes

Ms. McKinney made a motion to approve the November 15, 2017 minutes. The motion was seconded by Mr. Bryant and unanimously approved by the Board.

Chairman Horton called for agenda item III: Finance Report

President Oswald updated the board on current DPA finances, introduced Ms. Penelope Springer as the new CFO and answered board questions. Mr. Bryant made a motion to approve the finances, and the motion was seconded by Ms. McKinney.

Chairman Horton called for agenda item IV: Parking Study Scope & Funding

President Oswald updated the board on the Parking Study RFQ with the selection of Nelson Nygaard. She discussed the scope and funding associated with the study, prioritizing innovative solutions and comprehensive approaches for downtown. Ms. McKinney made a motion to approve the scope and funding, and the motion was seconded by Mr. West.

Chairman Horton called for agenda item V: Request for Financial Year 2019 Budget Approval

President Oswald reviewed the budget for 2019 and answered the boards' questions. Ms. McKinney made a motion to approve the budget, and the motion was seconded by Mr. West.

Chairman Horton called for agenda item VI: President's Report

President Oswald discussed Servicemaster's move downtown and other recent activity with DPA garages.

Chairman Horton called for agenda item VII: Other Business/Adjournment

Seeing no further business, Chairman Horton adjourned the meeting at 4:32 PM.