



**MEMPHIS CENTER CITY DEVELOPMENT CORPORATION**  
**114 North Main Street**  
**Memphis, TN 38103**

**Wednesday, November 16, 2016**

**Board Members Present:** Mr. Andre Jones, Mrs. Deni Reilly, Mr. Michael Chance, Mr. Carl Person, and Ms. Tanja Mitchell, Mr. Benjamin Orgel, Mr. Melvin Jones, and Mr. Eric Mathews

**Board Member Absent:** Ms. Julie Lansky

**DMC Staff Present:** Mr. Terence Patterson, Mr. Jaske Goff, Mr. Abram Lueders, Ms. Ellery Ammons, Ms. Jennifer Oswald, Ms. Christine Taylor, and Mr. Charles Carpenter, Mr. Jerome Rubin

**Guests:** Mr. Brett Ragsdale, Mr. Wayne Risher, Mr. Jimmie Tucker, Ms. Gina Von Dee

**Agenda Item I-II: Call to Order and Minutes**

President Patterson determined that a quorum was present and called the meeting to order at 9:04 A.M. Mr. Chance made a motion to approve the minutes of the October 12, 2016 CCDC meeting. Mr. Perkins seconded the motion, which passed unanimously.

**Agenda Item III: RFQ Recommendation: Design Services Provider for Exterior improvement Grant (EIG)**

Mr. Roler discussed the RFQ that was issued for professional design assistance for those applying for an Exterior Improvement Grant and the selection committee that was comprised of various bodies and representatives to process applications. This selection committee selected two downtown firms, brg3s and Self + Tucker, to provide design assistance. Brg3s said they were happy to join the momentum of downtown development, and Self + Tucker was happy to support the DMC and give back with work on facade improvements. Mr. Perkins made a motion to approve the RFQ Recommendation, and Ms. Mitchell seconded the motion, which passed unanimously.

**Agenda items IV: Request to Authorize and Fund Sidewalk Repair Loan (SRL) Program**

Although property owners are already required to maintain sidewalks, Mr. Roler recommended the Sidewalk Repair Loan to serve as a new tool that will offer a 0% loan with a term that depends on the size of the loan with a \$5,000 maximum. The SRL would require property owners to go through pre-qualified contractors then be inspected by the city sidewalk inspector. The decision to make the SRL a 0% loan is to make the SRL as

attractive as possible. Although there is some risk, it is in the public's interest to improve the state of sidewalks downtown. Mr. Patterson supported the Sidewalk Repair Loan considering it an innovative way to reduce the number of excuses property owners use to neglect their sidewalks. Mr. Chance made a motion to approve the Sidewalk Repair Loan, and Ms. Reilly seconded the motion, which passed unanimously.

**Agenda item V: President's Report**

President Patterson said he was looking forward to the Annual Meeting later that day as well as hearing from our special guests, Gehl Studios. He hoped board members would be able to make it and looked forward to sharing a DMC update at the meeting.

Seeing no further business, President Patterson adjourned the meeting at approximately 9:32 A.M.