



**MINUTES OF THE
MEMPHIS CENTER CITY DEVELOPMENT CORPORATION
114 North Main Street
Memphis, TN 38103**

Wednesday, November 18, 2015

Board Members Present: Chairman Eric Mathews, Mr. Bob Lundy, Mr. Andre Jones, Ms. Tanja Mitchell, Ms. Deni Reilly, Mr. Carl Person, Mr. Terence Patterson, and Mr. Michael Chance

Board Members Absent: Mr. Melvin Jones

DMC Staff Present: Mr. Terence Patterson, Mr. Paul Morris, Mr. Jaske Goff, Ms. Lisa Brumleve, Ms. Leslie Gower, Ms. Christine Taylor, Mr. Larry Chan, Ms. Jennifer Oswald and Mr. Charles Carpenter

Guests: Mr. Wayne Risher, Mr. Phillip Gould, Mr. David Gould, and Mr. Christopher Schmidt

Agenda item I-II: Call to Order and Minutes

Chairman Mathews welcomed Mr. Terence Patterson as the new DMC President. Chairman Mathews determined that a quorum was present and called the meeting to order at 9:03 A.M. Mr. Lundy made a motion to approve the minutes of the October 14, 2015 CCDC meeting as submitted. Mr. Chance seconded the motion, which passed unanimously.

Agenda item III: Election of President

Mr. Carpenter asked the Board to officially elect Mr. Patterson as President of the CCDC so that he would be authorized to act on behalf of the Board. Mr. Lundy made a motion to elect Mr. Patterson as President of the CCDC. Mr. Chance seconded the motion, which passed unanimously.

Agenda item IV: Election of CCDC Treasurer

Mr. Mathews called for nominations to replace Mr. Patterson as CCDC Treasurer. Mr. Chance was nominated and elected CCDC Treasurer by unanimous vote.

Agenda item V: Financial Reports

Ms. Oswald presented the current financial reports to the Board.

Agenda item VI: Storefront Improvement Grant Requests

Ms. Brumleve presented a summary of approved Façade Grants & Storefront Improvement Grants and discussed the history and background of selected projects before discussing the current applications.

Chapman Furniture, 341 S. Main St.

Ms. Brumleve presented the staff report and recommendation to approve a Storefront Improvement Grant in an amount up to \$8,815 for Chapman Furniture, 341 S. Main Street. Ms. Brumleve described the scope of work to include new awnings, removing the existing sign, planters and foliage, and exterior painting. Seeing no further questions, Mr. Person made a motion to approve the Grant request per the staff recommendation. Mr. Lundy seconded the motion, which passed unanimously.

Gould's Day Spa & Salon, 77 S. Main St.

Mr. Chance stated that since the building owner is a client, he will recuse himself from this agenda item. Mr. Roler presented the staff report and recommendation to approve a Storefront Improvement Grant in an amount up to \$21,810 for Gould's Day Spa & Salon, 77 S. Main Street, based on approved receipts and subject to all standard closing requirements. Mr. Roler described the scope of work to include new signage, ADA accessible door, and repairs to the existing storefront. Mr. Phillip & David Gould spoke on behalf of the application and discussed their plans for improving the vacant space. In response to a question from Mr. Person, Mr. Roler clarified that the proposed scope of work does not include an outdoor patio. Mr. Lundy made a motion to approve the Grant request per the staff recommendation. Ms. Reilly seconded the motion, which passed unanimously with Mr. Chance recused from the vote.

Agenda item VII: President's Report

Mr. Patterson stated that he was excited to be at the helm of the DMC and will be working with Mr. Morris over the course of the next month to ensure a smooth transition. Mr. Patterson also discussed his plan to meet with stakeholders, board members, and staff over the next 30 to 90 days to determine the DMC's goals and priorities to address during his tenure as President.

Seeing no further business, Chairman Mathews adjourned the meeting at approximately 9:40 A.M.